

## Equality and diversity monitoring form

Nalders LLP operates an equality and diversity policy. To help us monitor its effectiveness, please complete this monitoring form. All responses will be kept confidential.

### Gender

<b>What is your gender?</b>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
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### Disability

<b>Do you consider yourself having a disability?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>If yes, please give more information about your disability (delete as appropriate).</b>		
Physical <input type="checkbox"/>	Visual <input type="checkbox"/>	Hearing <input type="checkbox"/>
Mental health <input type="checkbox"/>	Learning disabilities <input type="checkbox"/>	Another illness <input type="checkbox"/>
Please specify:		

\*The Disability Discrimination Act (DDA) 1995 as extended in 2005 defines disability as 'a physical or mental impairment which has a substantial and long-term effect on a person's ability to carry out normal day-to-day activities'.

### Ethnic origin

Please tick the box from the list below which best describes the ethnic group to which you belong:

White	Black or Black British	Chinese or other ethnic group
British <input type="checkbox"/>	Black Caribbean <input type="checkbox"/>	Chinese <input type="checkbox"/>
Irish <input type="checkbox"/>	Black African <input type="checkbox"/>	Other ethnic background <input type="checkbox"/>
Other white background <input type="checkbox"/>	Other black background <input type="checkbox"/>	Other Asian background <input type="checkbox"/>
Please specify: <input style="width: 80%;" type="text"/>	Please specify: <input style="width: 80%;" type="text"/>	Please specify: <input style="width: 80%;" type="text"/>
Mixed	Asian or Asian British	
White & Black Caribbean <input type="checkbox"/>	Indian <input type="checkbox"/>	
White & Black African <input type="checkbox"/>	Pakistani <input type="checkbox"/>	
White & Asian <input type="checkbox"/>	Bangladeshi <input type="checkbox"/>	
Please specify: <input style="width: 80%;" type="text"/>	Please specify: <input style="width: 80%;" type="text"/>	

## Religious beliefs

Please tick the box from the list below which best describes your religious belief:

Agnostic	<input type="checkbox"/>	Atheist	<input type="checkbox"/>	Christian	<input type="checkbox"/>	Hindu	<input type="checkbox"/>
Jewish	<input type="checkbox"/>	Muslim	<input type="checkbox"/>	Roman Catholic	<input type="checkbox"/>	Sikh	<input type="checkbox"/>
Not specified	<input type="checkbox"/>	Other	<input type="checkbox"/>	Please specify:	<input type="text"/>		

## Sexual orientation

Please tick the box from the list below which best describes your sexual orientation:

Not specified	<input type="checkbox"/>	Same sex (homosexual)	<input type="checkbox"/>
Opposite sex (heterosexual)	<input type="checkbox"/>	Same sex and opposite sex (bisexual)	<input type="checkbox"/>

## Age

16–25	<input type="checkbox"/>	41–55	<input type="checkbox"/>
26–40	<input type="checkbox"/>	56+	<input type="checkbox"/>

## Advertising

To help us monitor our advertising policy, please say where you saw this post advertised

<input type="text"/>
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Thank you for completing this questionnaire. Please return this form to Human Resources, Farley House, Falmouth Road, Truro, Cornwall TR1 2HX via post or email to [contact@nalders.co.uk](mailto:contact@nalders.co.uk).

## Data Protection Act 1998

Information provided by you above will be kept for the purposes of monitoring. It will be copied for use during the recruitment process. Once the recruitment process is completed, the data will be stored for a maximum of 12 months and then destroyed. If you are the successful candidate, relevant information will be taken from this form and used as part of your Human Resources record.

The information on this sheet will be separated from your application as soon as it is received. It will not be passed on to anyone involved in shortlisting or appointment to this post.